

UNITED STATES BANKRUPTCY COURT
DISTRICT OF NORTH DAKOTA

QUENTIN N. BURDICK UNITED STATES COURTHOUSE
655 1ST AVENUE NORTH, SUITE 210
FARGO, ND 58102-4932

ELLEN A. JOHANSON
CLERK

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To: Attorneys and Support Staff

From: Dianne Schmitz, Chief Deputy
Jim Snyder, Systems Manager

Re: **CM/ECF STATUS UPDATE**

Date: May 24, 2004



Throughout the past few months the Clerk's Office has worked feverishly to:

- Create the Dictionary of bankruptcy events for the CM/ECF system;
- Document the flow of paper throughout the office and plan for the replacement of those flows through electronic means;
- Prepare CM/ECF application training; and
- Install the necessary hardware and software for the new system.

With all the preparatory efforts nearing completion, the focus has turned to the mapping of the bankruptcy events contained within the BANCAP case management system for conversion to the CM/ECF system. Conversion processes and testing are scheduled to occur throughout the next month and will run concurrently with final court staff training. If conversion processes go as planned, the anticipated go-live date for the Bankruptcy Clerk's Office, the U.S. Trustee's Office and Trustees will be during the month of July.

Following a time period of application testing, tweaking and proficiency building, the Clerk's Office will then provide training sessions for attorneys and their support staff. Upon successful completion of training a Log-In/Password will be issued to each attorney and your electronic filing may commence. For those attorneys that have received ECF training in other districts and are familiar with electronic filing, we will offer a cross-certification program that will provide training exercises. Upon completion and review of the exercises, access to our system may be authorized..

Stay tuned for future memorandums regarding firm training dates and agendas. If you have questions, please call the Clerk's Office at 701-297-7100, e-mail dianne_schmitz@ndb.uscourts.gov or visit our website at www.ndb.uscourts.gov.