

UNITED STATES BANKRUPTCY COURT  
DISTRICT OF NORTH DAKOTA

GENERAL ORDER  
REGARDING  
DEFICIENT PETITIONS, PLEADINGS  
AND  
OTHER PAPERS

FILED  
at 4 O'clock & 30 min P m

MAY 08 2000

Clerk  
United States Bankruptcy Court  
District of North Dakota

This general order is entered as an interim order pending the promulgation of new local rules. The effective date of this general order is May 15, 2000. This rule applies to all new bankruptcy petitions filed on and after May 15, 2000 as well as to the pleadings and other papers to be filed in any pending bankruptcy case.

A. Rejection of Certain Deficient Petitions. The clerk may not accept a petition and must reject it if:

1. the petition is not signed with original signature(s) in all instances where original signatures are required;
2. the party filing the petition neither pays the prescribed filing fee with the petition nor files with the petition a signed application to pay the required fee in installments, if eligible to do so;
3. the debtor does not file the master mailing matrix and original signed Verification of Creditor Matrix with the petition;

B. Corrections to Petitions, Schedules, Statements, Pleadings and Other Papers.

All errors, omissions, additions and corrections shall be made to petitions, schedules, statements, pleadings and other papers through an amendment as follows:

1. amendments to a petition, schedule or statement must be made in compliance with Local Rule of Bankruptcy Procedure, District of North Dakota 1009-1. The clerk may not accept and must reject any correction to a petition, schedule or statement not in compliance with the local rules of this Court.

2. pleadings and other papers may be corrected or amended by submitting a new document denoting in the title the document that is being corrected or amended. The clerk may not exchange a new document for one that has been previously filed.

3. pleadings and other papers that are missing signatures or captions will be stricken if not corrected in compliance with Section B(2) above within a reasonable period of time.

Dated: May 8, 2000

  
WILLIAM A. HILL  
JUDGE, U.S. BANKRUPTCY COURT

### **Relation to Rules**

Federal Rule of Bankruptcy Procedure 1006 - Filing Fee

Federal Rule of Bankruptcy Procedure 1008 - Verification of Petitions and  
Accompanying Papers

Federal Rule of Bankruptcy Procedure 1009 - Amendments of Voluntary Petitions, Lists,  
Schedules and Statements

Federal Rule of Bankruptcy Procedure 9004 - General Requirements of Form

Federal Rule of Bankruptcy Procedure 9011 - Signing of Papers; Representations to the  
Court; Sanctions; Verification and Copies of Papers

Local Rule of Bankruptcy Procedure, District of North Dakota 1007-1 Master Address  
List (Matrix)

Local Rule of Bankruptcy Procedure, District of North Dakota 1009-1 Amendments to  
Bankruptcy Petitions, Schedules and Statements

**Relation to Forms**

Official Form 1 - Voluntary Petition

Official Form 2 - Declaration Under Penalty of Perjury on Behalf of a Corporation or Partnership

Official Form 3 - Application to Pay Filing Fee in Installments

Official Form 5 - Involuntary Petition

Official Form 6 - Schedules A through J and Unsworn Declaration Under Penalty of Perjury

Official Form 7 - Statement of Financial Affairs

Official Form 8 - Individual Debtor's Statement of Intention

Official Form 16B - Caption (Short Title)

Official Form 16C - Caption of Complaint in Adversary Proceeding Filed by a Debtor

Official Form 16D Caption for Use in Adversary Proceeding Other than for a Complaint Filed by a Debtor