

Electronic Self-Representation (eSR) Bankruptcy Petition Checklist Chapter 7



BEFORE YOU BEGIN THE ELECTRONIC BANKRUPTCY PETITION

THE FOLLOWING INFORMATION may be required to complete your electronic bankruptcy petition. If you are married and filing jointly, this information is required for each spouse. eSR is for debtors with primarily consumer debts. Debtors with business-related debts may not use eSR. eSR is not designed for business or corporation bankruptcy cases.

- Social Security Number** or Individual Taxpayer Identification Number (ITIN).
- \$338.00 filing fee** for chapter 7 Bankruptcy petition, or a completed [Application for Individuals to Pay the Filing Fee in Installments](#) or [Application to Have Chapter 7 Filing Fee Waived](#).
- Certificate of Credit Counseling** from a [court approved credit counseling agency](#).
- Names and addresses of all of your creditors** (obtain a free annual credit report at www.annualcreditreport.com).
- A list of everything you own** (or have an ownership interest in) including real property, personal property, and [community property](#). Determine the location and current market value of each item.
- Names and addresses of all of your co-debtors or co-signers** (any person or entity other than a spouse in a joint case that is also liable for any of your debt.)
- Proof of all income** for the last six (6) calendar months before you intend to file and proof of all current income.*
- 401k plan, Individual Retirement Account (IRA), and pension plan statements** for the past twelve (12) months.
- Bank Statements** for the past six (6) months, including statements for accounts closed within last year.
- List of your **current monthly expenses**.
- Copies of most recent bills**, statements, or documents for all debts owed. These may include:
 - Credit card statements
 - Home loan statements
 - Finance Companies
 - Collection notices
 - Parking tickets/moving violations
 - Loans from friends or family
 - [Judgments/liens](#)
 - Medical bills
 - Guaranteed or co-signed debts
 - Homeowner association past due notices
 - Student loan statements
 - Child/spousal domestic support obligations
 - Furniture loan agreements
 - Tax bills (federal, state, local government, penalties)
 - Community property debt
 - Auto loan/lease statements
 - Landlord/rental contracts
- Information on any **lawsuits or judgments** pending against you or possible lawsuits which you have filed or could file.
- Past two (2) years **tax returns**.
- Prior bankruptcy case numbers** and date(s) of filing.

*You will file with the court copies of all payment advices (pay stubs) or other evidence of payment received by the debtor from an employer within 60 days before filing the petition. If you have not received payment advices, file local form Statement Concerning Payment Advices