

**Print**

**United States Bankruptcy Court  
District of North Dakota  
Audio Recording of Court Proceedings Order Form**

Note: You are ordering a recording of a hearing, not a transcript. All official court transcripts must be ordered through a transcription service. See [Procedures for Obtaining a Transcript](http://www.ndb.uscourts.gov/procedures-obtaining-transcript) on our website: [www.ndb.uscourts.gov/procedures-obtaining-transcript](http://www.ndb.uscourts.gov/procedures-obtaining-transcript).

You can file this request via CM/ECF:

1. Select Bankruptcy>Misc/Other
2. Select Audio CD Request
3. Follow the prompts
4. Pay by credit card

Mail Orders: Send check/money order to:

Clerk, U.S. Bankruptcy Court

655 1st Ave. N., Suite 210

Fargo, ND 58102-4932

You may also pay online at:

<https://www.ndb.uscourts.gov/online-payments>

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**Ordering Party:**

|                     |                      |       |                      |
|---------------------|----------------------|-------|----------------------|
| Name                | <input type="text"/> | Phone | <input type="text"/> |
| Firm                | <input type="text"/> | Email | <input type="text"/> |
| Address             | <input type="text"/> |       |                      |
| City, State,<br>Zip | <input type="text"/> |       |                      |

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**Case and Hearing Information:**

|                    |   |                 |                      |
|--------------------|---|-----------------|----------------------|
| Debtor             | <input type="text"/>  | Case No.        | <input type="text"/> |
| Case Type          | <input type="checkbox"/> Bankruptcy<br><input type="checkbox"/> Adversary |                 |                      |
| Date of<br>Hearing | <input type="text"/>  | Time of Hearing | <input type="text"/> |

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Audio CDs are produced in MP3 format and are compatible with most computer-based media players, such as Windows Media Player.

The fee for reproduction of an audio recording is \$34.00 and is prescribed by the Judicial Conference of the United States. The fee must be paid before a request may be processed. Audio CD requests are ordinarily completed within two business days from receipt of the fee.

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Signature of Ordering Party:

Date

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For Office Use Only:

Created: \_\_\_\_\_

Date: \_\_\_\_\_

Mailed: \_\_\_\_\_

Date: \_\_\_\_\_

Revised  
(08/2023)